



School of Chemical Sciences

Mahatma Gandhi University

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No. SCS /1064/P&W/2017

10.10.2017

QUOTATION NOTICE

Ref: Ltr. No. Ad BII/2/5868/2017/Admn dtd. 07.10.2017

Sealed quotations in TRIPLICATE are invited for the Supply of 10 nos. of **Cushioned Office Chairs** for the use in School of Chemical Sciences.

Terms and Conditions

1. Only the name and a brief description/specification of the items is given. Further clarifications, if any may be obtained from the Director.
2. Confirmation of quotation is decided on the basis of the quality and suitability of the equipment, extent of warranty and on the price considerations.
3. Taxes and freight charges, if any, should be shown in the quotation.
4. This being an educational institution, is eligible for Customs and Excise duty exemption.
5. As per University rules payment can be made only direct to the firm after successful installation.
6. **Detailed Brochure** of the items should be enclosed with the quotations.
7. The quotation should be valid for At least 90 days.

The cover containing the quotation should be superscribed with "Quotation for Office Chair," and send to the Director so as to reach the same on or before **5 PM on 20.10.2017**.

Sd/-
Prof. & Director