

MAHATMA GANDHI UNIVERSITY, SCHOOL OF ENVIRONMENTAL SCIENCES

No.SES/MGU/OE/2017 Dated : 22nd December 2017

Short Quotation Notice for Office Equipment

Sealed quotations in original are invited for the supply of following items. The cover containing the quotations should be superscribed with “**Quotation for the supply of Office Equipment**” and the same should be reached to “Director, School of Environmental Sciences, Mahatma Gandhi University, P.D.Hills, Kottayam – 686 560” on or before 03.01.2018 at 3 pm. **The quotations should be sent separately for each item.**

Sl. No	Item	Specification
1	CCTV	Hi- Focus Dom Camera 1MP (5Nos) Hi-focus Video Recorder(DVR 8 Channel supporting) Power Supply BNC Connector ; Dc Pin ; DVR Safe Box Hard Disk (1 TB) ; 3+1Cable LCD display
2	Printer	All in one (scan/copy/print) laser printer - 1 no.
3	External Hard disc	2 TB – 1No
4	Vacuum Cleaner	Normal for cleaning on rooms and furnitures (1 no.)
5	Battery charger	Charger for 12v , 100 Amp maintenance free battery. (1No.)

Terms and Conditions

1. Only those firms who are capable of supplying the goods and after sales service promptly need to quote.
2. The cost of items should include all taxes and other charges.
3. The undersigned reserves every right to reject or accept any or all quotations without assigning any reason, thereof.
4. The quotation should reach the office of School of Environmental Sciences with all details before 3 pm on 03.12.2018 and will be opened at 3.00 p.m. on 04.01.2018
5. The quotations without observing the above specifications, terms and conditions will be rejected.

Sd/-

Dr. EV Ramasamy

Director, School of Environmental Sciences