



**MAHATMA GANDHI UNIVERSITY  
KOTTAYAM**

No. SBS/115/Misc./17- 18

Dated 06.03.2018

**NOTICE INVITING TENDER**

(Tender No.SBS/115/Misc./17- 18)

**The Registrar, Mahatma Gandhi University, Kottayam** invites online bid (technical and financial bid) for supply of **Furniture for school of bioscience** of the University from reputed firms.

1	Name of the equipment	<b>Furniture for school of bioscience</b>
2	Earnest money deposit (EMD)	<b>10000+GST</b>
3	Tender submission fee	<b>Rs.2500/- (Including VAT@5%)</b>  <u>Rule as per SPM</u> [ Above `10.00 lakh :-  0.15% of the cost of tender rounded to the nearest multiple of 100, subject to a maximum of ` 25000/- + VAT as applicable, 50% of the cost of the original copy, upper rounded to the nearest multiple of 100 + VAT as applicable ]
4	Period of supply and installation	Within 10 days from the L/C opening date
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
7	Last date and Time of submission of tender by online	...19.03.2018....., 2.00 pm
8	Last date and Time of submission of relevant documents by speed post	.....21.03.2018....., 2.00 pm
9	Date and time of opening of bid opening	...21.03.2018..... 3.00 pm

General tender documents and tender schedule can be downloaded in A<sub>4</sub> plain size paper free of cost from the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). **Duly filled up and signed tender schedule along with**

relevant documents should also be sent to The Registrar, M.G. University, Kottayam, Kerala Pin-686560, by speed post so as to reach before the date and time specified. The cover containing the documents should super scribe the name of the tender, number, and last date of submission of tender.

Documents to be submitted along with bid through online/speed post.

Sl.No	Through online	Through speed post
1	Scanned copy of valid dealership certificate.	Copy of valid dealership certificate
2	Scanned copy of duly filled e-payment form	Duly filled e-payment requisition.
3	Scanned copy of other certificates required, if any, for tender acceptance	Copy of other certificates required, if any, for tender acceptance.
4	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in original
5	BOQ	Not Required

### **Special Conditions**

1. The quoted Price should be inclusive of all taxes/freight/Installation etc. Customs / Excise Duty Exempted price should also be quoted
2. Scanned copy of brochure of different models quoted should be enclosed
3. **Warranty, AMC conditions**, nearest servicing centers details, user reference and supporting catalogues should be provided (hard and soft copies).
4. If the product has a Valid DGS & D rate contract , it may be quoted
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid.

The bids will be opened at the date and time specified. Further details can be had from the *Administration B4 Section* on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. If relevant documents through speed post are not submitted with in time, the tenders will not be considered.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

SPECIFICATIONS

SL NO:	ITEMS	QUANTITY	SPECIFICATIONS
1.	Library book cupboards	2	66" x 33" x 12" High quality metal with glass door
2.	File racks	12	54" x 28" x 18.5" High quality metal with four drawer
3.	Racks keeping belongings	10	78" x 36" x19" High quality metal, Five racks central partition with glass door
4.	Long table	10	6 x 3 (Feet) low weight wooden table with cupboards quality finishing
5.	Poster board	10	900 mm x 900mm felt board with lobby stand
6.	Class room Tables	3	4.5 x 2.5 (Feet) low weight Wooden table with quality finishing
7.	Almirah	1	for 66" x 33" x 12" High quality metal with glass door
8.	Office Table	3	60" x 30" x 30" Executive table with three drawer, One draw on cupboard,25mm Top High quality particle Board
9.	CHAIRS		
	High Back Chair with metal base, power gas lift with quality leather material	2	
	Executive High Back Chair with metal base, power gas lift	6	
	Computer Chair with metal base, power gas lift	10	
	Visitor's chair with wooden material with cushion and handle	30	
	Classroom chairs with writing pad of quality material	10	