



MAHATMA GANDHI UNIVERSITY

SCHOOL OF COMPUTER SCIENCES

PRIYADARSINI HILLS. P.O , KOTTAYAM, Pin 686560. Phone 0481 2731037No.

SOCS/103/UPC-PUR/FUR/2017-18 Dated, P.D Hills, 21/02/2018

SHORT QUOTATION NOTICE

Sealed competitive Quotations, super scribed "No. SOCS/103/UPC-PUR/FUR/2016-17 Dated 21/02/2018", are invited from reputed firms for the supply of the following Furniture items to School of Computer Sciences, Mahatma Gandhi University, Kottayam. The Quotations shall reach the office of the undersigned not later than **12.30 p.m. on 01/03/2018**. Quotations will be opened at **2 p.m. on 01/03/2018**.

Sl No	ITEM	SPECIFICATIONS.	QUANTITY
1	STEEL TABLE	20 Gauge -Steel Office Table type with one side three drawers and High Quality laminated particle Board top.	05Nos.
2	BOOK SHELF	20 Gauge- Steel Book Case of standard size with Four Glass Door	01 No.
3	STEEL ALMARAH	20 Gauge- Steel Almarah of standard size with Double Door and four shelves.	03 Nos.
4	EXECUTIVE TABLE	20 Gauge 5x3 feet Steel Executive Table, Three Drawers at the Right side and Two Drawers at the Left side, Laminated Particle Board Top with Teak Wood finish.	01 No.
5	EXECUTIVE CHAIR	High Back Revolving Chair, Seat and Arm with Artificial Leather Form, Seat adjustable with Gas Lift.	01No.
6	WHITE CLASS ROOM BOARD	Wall mounted White Class Room Board of 6x4feet	01No.

Sealed Envelope containing the Quotation shall be addressed to **THEASSOCIATE PROFESSOR & HEAD, SCHOOL OF COMPUTER SCIENCES, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.**

TERMS AND CONDITIONS:-

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. Customs / Excise Duty Exempted price should also be quoted
3. The quotations should have at least Three Months validity
4. Brochure of different models quoted should be enclosed
5. Warranty conditions ,nearest servicing centers details, user reference , necessary supporting catalogues and demonstration should be provided
6. The right to accept or reject quotations without assigning any reason rests entirely with the undersigned
7. If the product has a Valid DGS & D rate contract , it may be quoted
8. If the date of receipt and opening of quotations is declared a holiday, the next working day shall be the last day for the purpose.

Sd/-

ASSOCIATE PROFESSOR & HEAD

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