



## SCHOOL OF MANAGEMENT AND BUSINESS STUDIES

MAHATMA GANDHI UNIVERSITY

PRIYADARSINI HILLS. P.O

KOTTAYAM, Pin 686560. Phone 0481 2732288

SMBS/UPC/PUR/DT/1/2018-19

Dated, PDHills, 22.02.2019

### TENDER NOTICE

Sealed competitive tenders, super scribed "No. SMBS/UPC/PUR/DT/1/2018-19 Dated 22.02.2019", for the supply of following items to School of Management and Business Studies, MG University are invited under buy back agreement and subject to the following conditions.

The sealed cover containing tender shall be submitted the office of the undersigned not later than 12.30 pm on 11.03.2019. Tenders will be opened at 2.30pm on the same day.

Earnest Money Deposit (EMD) calculated @ 1% of the Purchase Assessment Cost (PAC), subject to a minimum of Rs.1500/-, should be paid by the firm. The E.M.D. should be furnished in the form of Demand Draft in favour of the Director, School of Management and Business Studies, Mahatma Gandhi University payable at State Bank of India, M. G. University Campus Branch, along with sealed tenders.

Tender form and other details can be had from the University General Store on all working days, by paying the Tender Fee @ 0.2% of PAC rounded to the nearest multiple of Rs.100, subject to a minimum of Rs. 400/- and maximum of Rs. 1500/- + admissible GST.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the qualified bidder and should submit 5% of the PAC as Security Deposit.

Sl. No	ITEM/Specifications	QUANTITY
1	<b>Desktop Computers</b> a.Processor Core i3 7 <sup>th</sup> Generation b.Memory : 4 GB RAM c. Hard Disk: 1 TB Hard disk d. Monitor : 18.5 inch Monitor e. Software: Windows 10 Professional f. Warranty : 3 years	10 Nos.

Sealed Envelope containing tenders shall be addressed to HEAD OF THE DEPARTMENT, SCHOOL OF MANAGEMENT AND BUSINESS STUDIES, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.



**Conditions:-**

1. Quoted price should be inclusive of all taxes /freight/ loading & unloading /installation/ necessary cabling for installation etc.
2. Details such as make, model, mode of operation, etc., should be clearly mentioned in the quotation.
3. Customs/Excise duty exempted price shall be quoted.
4. Quoted rates should have at least six months validity period.
5. Brochure of different models quoted should be enclosed.
6. Warranty, AMC conditions, nearest service centre details, supporting catalogues and demonstrations should be provided.
7. The right to accept or reject the quotations without assigning any reason rest entirely with the undersigned.
8. If the product has a valid DGS&D rate it should be quoted.
9. If the last date for receipt of quotations is declared a holyday the next working day shall be the last date for the purpose.

Dr. E Sulaiman  
Head of the Department

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