



MAHATMA GANDHI UNIVERSITY SCHOOL OF COMPUTER SCIENCES

PRIYADARSINI HILLS. P.O
KOTTAYAM, Pin 686560. Phone 0481 2731037

No. SOCS/205/UPC-PUR/FUR/2018-19

Dated, P.D Hills, 22/02/2019

TENDER NOTICE

Sealed competitive tenders, super scribed “No. SOCS/205/UPC-PUR/FUR/2018-19 Dated 22/02/2019”, are invited from reputed firms for the supply of the following Furniture Items to **School of Computer Sciences, Mahatma Gandhi University**. The Tenders shall reach the office of the undersigned not later than **12.30 pm. on 05/03/2019** and the Tenders will be opened at **2 pm.** on the same day.

ITEM	SPECIFICATIONS	QUANTITY
S –Type Cushion Chair with Arm Rest (For using as Computer Chair)	S –Type Cushion Chair with Arm Rest- with best Quality Steel Tubular frame of standard gauge and <u>suitable/ comfortable for using as Computer Chair.</u>	60NOs.

Earnest Money Deposit (EMD):- EMD calculated @ **1%** of the Purchase Assessment Cost (PAC), subject to a minimum of **Rs.1500/-**, should be paid by the firm. The E.M.D. should be enclosed with the tender in the form of **Demand Draft** drawn in favour of **The Associate Professor & Head, School of Computer Sciences, Mahatma Gandhi University** and should be payable at **State Bank of India, M. G. University Campus Brach.**

Tender form:- Tender form can be had from the **University General Store** on all working days by submitting the e-payment receipt in respect of the Tender fee remitted online (*Tender fee can be remitted online through www.mgu.ac.in - Online payment Portal – Miscellaneous - cost of tender form*). Tender Fee shall be calculated @ **0.2%** of PAC rounded to the nearest multiple of **Rs.100**, subject to a minimum of **Rs. 400/-** and maximum of **Rs. 1500/- + GST @ 12%**.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, an Agreement in stamp paper worth **Rs.200/-** must be submitted by the qualified bidder along with a Security Deposit @ **5%** of the PAC.

Sealed Envelope containing tenders shall be addressed to **THE ASSOCIATE PROFESSOR & HEAD, SCHOOL OF COMPUTER SCIENCES, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.**

PTO

TERMS AND CONDITIONS:-

- 1. The quoted Price should be inclusive of all taxes/freight/Installation etc.**
- 2. Customs / Excise Duty Exempted price should also be quoted**
- 3. The tenders should have at least Three Months validity**
- 4. Brochure of different models quoted should be enclosed**
- 5. If necessary, a Sample piece of the Chair quoted should be produced for verification.**
- 6. Warranty conditions, nearest servicing centers details, user reference , necessary supporting catalogues and demonstration should be provided**
- 7. The right to accept or reject tenders without assigning any reason rests entirely with the undersigned**
- 8. If the product has a Valid DGS & D rate contract , it may be quoted**
- 9. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.**
- 10. Further details if any will be available from School of Computer Sciences.**

Sd/-

ASSOCIATE PROFESSOR & HEAD

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