



**MAHATMA GANDHI UNIVERSITY**  
**University Centre for International Co-operation (UCIC)**

UCIC/Q/6/03/2021

Dated: 8<sup>th</sup> March 2021

**Quotation Notice**

**Purchase of Furniture Items for UCIC**

Sealed quotations in original are invited for the supply of following furniture to furnish the newly setting up UCIC office in Convergence Academia Complex. The cover contamination quotation superscribed with "UCIC –Quotation for the Purchase of Furniture" and the same should be reached the undersigned **on or before 15/03/2021 2.30 pm**. The Quotations will be opened at 3 pm on the same day.

Sl No	Item	Quantity
1	Executive Chair High back , Revolving chair with seat/back/arm Artificial Leather foam Height adjustable.	1
2.	Visitors Chair/Office Chair - armed chair with metal frame base and cushioned seat & back	12
3	Computer Chair- Revolving armed chair with metal frame base and cushioned seat & back	10
4	Sofa- 3 seated for visitors launch	1

**Conditions**

- 1 Quoted price should be inclusive of all taxes, freight, loading & unloading and installation charges.
- 2 Details such as make, model, mode of operation, etc., should be clearly mentioned in the quotation.
- 3 Customs/Excise duty exempted price shall be quoted.
- 4 Quoted rates should have at least a six months validity period.
- 5 Brochure of different models quoted should be enclosed.
8. The right to accept or reject the quotations without assigning any reason rest Entirely with the undersigned.
10. If the last date for receipt of quotations is declared a holiday the next working day shall be the last date for the purpose.

University Center for International Co-operation  
Mahatma Gandhi University, Kottayam, Kerala  
Mobile 9446224240

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