



Mahatma Gandhi University

Priyadarshini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

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21.10.2021

QUOTATION NOTICE

Quotations superscribing the name of the item and due date are invited by the undersigned for the printing & supply of the item specified below.

Item	Size & Specification	Quantity
MGU Insider Bulletin	Size- A4 Paper Quality- Cover Page- 180 GSM, Inner Pages- 130 GSM Printing- Multi Colour Printing Per Page rate for designing and printing must be quoted. (The Quotation is for one year. 4 issues of 'MGU Insider Bulletin' should be published with 3 months interval)	100 No's (Each issue)

The quotations inclusive of all taxes should reach the printing section with sample **on or before 2 pm on 2/11/2021** and will be opened at 2.30 p.m on the same day. Only those firms who are capable of completing the work neatly & promptly need quote. **The quotations received without sample will be summarily rejected.** Further details can be had from the Printing Section on all working days. The undersigned reserves the right to reject any quotation without assigning any reason, thereof. The university will not be responsible for postal delay or loss in transit. The quotation notice can be downloaded from the website: www.mgu.ac.in. Quotation notice No.& date and due date should be superscribed on the sealed cover.

Quotations sent by post shall be addressed to The Deputy Registrar I (Admn), Mahatma Gandhi University, Priyadarshini Hills P.O., 686 560. The quotations submitted by hand will not be accepted.

LEKHA J
ASSISTANT REGISTRAR V (ADMIN)
(For REGISTRAR)

Approved for issue

SECTION OFFICER



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