



Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

126887/DASP-1/2023/DASTP

12.07.2024

Tender Notice

Sealed competitive Tenders for the AMC of "Desktops and Laptops" are invited from reputed firms for the Directorate for Applied Short Term Programmes, Mahatma Gandhi University, Kottayam as per the details below.

Item and Specification	quantity
Acer Veriton M 200 H 310 Desktop Computer Intel Core i5 8th generation processor,8GB DDR4 Ram,1TB Hard Disc, DVD drive,21.5" full HD monitor ,windows 10 Professional Operating System, Wi-fi enabled ,keyboard and mouse.	16
Acer TMP249-G3-M Laptops Intel Core i5 8250u Processor 8GB DDR4 Ram,128GB SSD,DVDRW, ,14"(1366x768),Intel WIFI 802.11ac(Dual band)+BT4.0, HD cam,1HDMI,1 VGA,1 USB2.0, 2 USB3.0, 1 SD card,1Audio combo port,1 Gigabit LAN port,1 Lock slot,4 cell battery, HW TPM 2.0,without Backlight Keyboard, No FPR ,Win 10 pro.	2

The sealed cover containing the tender details should be superscribed "Tender for AMC of Desktops and Laptops" and the same should be addressed to THE DIRECTOR, DIRECTORATE FOR APPLIED SHORT-TERM PROGRAMMES, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS, KOTTAYAM -686560 CONTACT NUMBER . 0481-2733292,8078786798.

Note:

The firm should supply all the accessories and spares for the repair of 16 desktops and 2 Laptops throughout the year under AMC and without any cost. The spares should meet all the specifications of the replaced spare. The bidder will meet loading unloading transportation and repair costs. The device should be returned to the Directorate for Applied Short Term Programmes, Mahatma Gandhi University, Kottayam after repair.

Further details can be had from the office of the Director, Directorate for Applied Short-term Programmes, Mahatma Gandhi University, Kottayam on all working days during working hours.

Contact No . 0481-2733292,8078786798., email: dasp@mgu.ac.in

Last date for the receipt of sealed tenders: 29/07/2024 at 2.30 P.M

The tenders will be opened on the same day at 3.00 P.M.



Enquiry: 0481 - 2731020, 2733300
Registrar: 0481 - 2731007



mgu@mgu.ac.in
registrar@mgu.ac.in



www.mgu.ac.in

Terms and Conditions

- 1.Tender form can be downloaded from University Website of Mahatma Gandhi university (<https://www.mgu.ac.in/uploads/2020/08/Tender-Form.pdf?x59583>) and Tender Form rate - 0.2% of quoted amount (PAC)rounded to nearest multiple of 100,subject to a minimum of Rs.400/-+ GST and maximum of Rs. 15,00/- + GST , can be paid by online through university website (<https://epay.mgu.ac.in/Candfee/feeoptions/67>) and challan should be attached along with the tender.
- 2.Tender amount should include all taxes
- 3..The tenders should have at least 3 months validity.
4. A Preliminary agreement in stamp paper worth Rs 200/- has to be submitted along with the tender.
5. **Earnest Money Deposit (EMD):** *(calculated @ 1% of the (quoted amount) Purchase Assessment Cost (PAC)) to be paid via Demand Draft drawn in favour of the Director, Directorate for Applied Short-term Programmes, Mahatma Gandhi University, payable at SBI, Mahatma Gandhi. University Campus Branch and to be submitted along with sealed tenders.*
- 6.Tenders received after last date and time will be rejected. The undersigned has the right to accept or reject tenders without any reason. if the tender opening day is a holiday it will be opened on the next working day.
- 7.The successful bidder should execute an agreement in the prescribed format with the university and submit a security deposit not less than 5%of the cost.

Dr.Baiju K.R.
DIRECTOR

copy to

- 1.PS to VC
2. PA to FO/Registrar
- 3.P.R.O (uploading in university Website)