

23800433



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Reg. No.....

Name.....

M.Lib.I.Sc. DEGREE EXAMINATION, DECEMBER 2023

First Semester

LS 020 103—LIBRARY AND INFORMATION CENTRE MANAGEMENT

(2023 Admissions—Regular/2020—2022 Admissions—Improvement/Supplementary)

Time : Three Hours

Maximum Weight : 30

Part A

*Answer any **eight** of the following ,each in not exceeding **one page**.*

Each question carries a weight of 1.

1. MBO.
2. Library rules.
3. Physical processing.
4. Tools used for book selection.
5. Concept of management.
6. Ordering and accessioning.
7. Binding.
8. Recording the receipt.
9. Weeding out of books.
10. SWOT analysis.

(8 × 1 = 8)

Part B

*Write short essays on any **six** of the following, each in not exceeding **three pages**.*

Each question carries a weight of 2.

1. History of Management Thought.
2. Collection development.

Turn over





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3. Explain the procedures in serials control.
4. Describe documentation services.
5. Explain the importance of special collections in a library.
6. Library committees.
7. Reference collection and services.
8. Methods of fiscal estimation.

(6 × 2 = 12)

Part C

*Write essays on any **two** of the following questions.*

Each question carries a weight of 5.

1. Describe the organizational structure and patterns of library and information centre.
2. Describe various types of stock verification methods.
3. Explain the importance of Library statistics. Describe the procedures in the compilation of library statistics.
4. What is library budgeting ? Describe the procedures of ZBB system.

(2 × 5 = 10)

