



MAHATMA GANDHI UNIVERSITY
Priyadarshini Hills, Kottayam-686560

Tender No: MGU/RUSA/SBS/Interior-lab/2024-2025

Dated:21/11/2024

NOTICE INVITING TENDER

The Principal Investigator, RUSA Project No. 05, School of Biosciences, Mahatma Gandhi University, Kottayam invites sealed tenders in original including all taxes for the ‘**Interior works for renovated laboratory at School of Biosciences**’ from reputed dealers/firms under the **RUSA Fund for the year 2023-2024.**

1	Name of the Structure	Interior works for the renovated laboratory at school of Biosciences (Detailed specifications given in Annexure-1)
2	Earnest money deposit (EMD)	1% of the estimated value.
3	Tender submission fee	0.2% of the cost of the construction rounded to the nearest multiple of 100, subject to a maximum of 25,000/- + GST as applicable
4	Period of Construction	Within 90 days
5	Address	The Principal Investigator, RUSA Project No. 05 School of Biosciences Mahatma Gandhi University, P.D Hills Kottayam
6	Date and time of bid opening	06.12.2024 at 2.00 PM
7	Last date and Time of submission of tender with relevant documents.	05.12.2024 at 12.00 PM

Duly filled up and signed tender schedule along with relevant documents should be sent to **The Principal Investigator, RUSA Project No. 05, School of Biosciences, Mahatma Gandhi University, Kottayam** by speed post so as to reach before the date and time specified.

The cover containing the document should be super scribed the **Name of the structure, tender number and last date of submission** of the tender.

Relevant documents may also be sent to: E-mail:jishams@mgu.ac.in

ELIGIBILITY CRIETERIA

1	Bidder should be a company registered in India or Registered Partnership /proprietary firms.	Copy of valid registration certificate/Copy of Certificates of incorporation.
2	Should not have been blacklisted by any of the Government entities under state / central government.	Self-Certificate
3	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

Further details can be had from the office of **School of Biosciences, Mahatma Gandhi University, Kottayam**, Email:jishams@mgu.ac.in on all working days during working hours.

If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.



Principal Investigator
Project No.05

Prof. (Dr.) Jisha M.S.
Principal Investigator
RUSA MRP, Project No.5
School of Biosciences
Mahatma Gandhi University

N.B - Please see the Annexure

ANNEXURE-1

Technical Specification for Room No.1, 5 & 6

Sl. No	Description of Item
1	LAB TABLE
	Providing and fixing lab table - Frame work using 50x25MM & 25x25MM thick GP Square and Rectangular Pipe for frame works with one coat of metal primer and two coat spray paint finish. Table top using 18MM thick Granite with edge curving (COLOUR - JET BLACK) Table top width is 800MM and Height is 950MM as per drawing and bottom support for fixing storages.
2	COMPUTER TABLE
	Providing and installing Computer Table - Material using 25MM HMR PPB for Leg, Top 18MM HMR PPB for back panel etc. All the edges are covered with 2x30MM & .5X30MM as per design. Hardware using Cable manager for table top, PVC Bush, L Clamp (MAKE - EBCO) The unit are excluding of Keyboard Tray, CPU Stand, Drawer unit etc.
3	PRINTER TABLE
	Providing and installing Printer Table - Material using 25MM HMR PPB for Leg, Top 18MM HMR PPB for back panel and Door etc. All the edges are covered with 2x30MM & .5X30MM, 2x22MM & .5X22MM as per design. Hardware using Auto close hinges for Door, Knob, PVC Bush, L Clamp (MAKE - EBCO)
4	STORAGE UNDER THE LAB TABLE
	Providing and Installing Under Slab Storage - Material Using 16MM Thick 710 grade marine plywood (Make - ARCHID) for carcass, door etc and 9MM 710 grade marine plywood for the back panel. Lamination using 1MM Thick for door and other visible areas and .7MM Liner lamination for invisible areas. (MAKE-ARCHID/SUNMICA) Hardware using Auto close hinges for door, L clamp, D handle for Door etc. (Make - EBCO). All visible edges of the storage finished with 2X22MM & .5X22MM Thick edge band as per design.
5	WORKING TABLE
	Providing and fixing lab table made with 50x25,25x25 mm thick MS pipe frame works with one coat of metal primer and two coat spray paint finish. Table top made with 25 mm thick 710 grade marine plywood (Archid Make) .All visible edges of the table finished with 2 mm thick edge banding of matching color etc. Table top width is 1200mm, and Height is 900 mm as per drawing, Under the table provision for storage with 710 grade marine plywood frame with matching color lamination for keeping lab equipments including doors.
6	WASH BASIN WITH MINOR PLUMBING WORKS
	55x40 cm wash hand basin ivory colour with all fittings including 15 mm cp pillar tap, brackets, PVC connection, 15 mm cp angle cock etc.
7	ROLLER BLINDS
	Providing and Fixing Roller blinds as per approved colour. Specification: Composition 100% polyester, Color Fastness 5 gradsse, Thickness 0.78 mm +5 %,Strip size solid 9.5 cm etc.

ANNEXURE-2

Terms and Conditions

1. Last date of submission of tender along with requisite fee, EMD and all documents is **05.12.2024 at 12.00 PM**
2. The technical bid will be opened on **06.12.2024 at 2 PM.**
3. Tenders must accompany a copy of the “Annexure II and Annexure III” section of this document, signed and stamped on each page indicating that they agree to these.
4. The non-refundable application fee of 0.2% of cost with GST must be accompanied with tender. The application fee must be as D.D. drawn infavour of **The Principal Investigator, RUSA Project No. 05, School Biosciences, Mahatma Gandhi University, Kottayam.**
5. The DD/Cheque for EMD or any other must be drawn in of favour of **The Principal Investigator, RUSA Project No. 05, School Biosciences, Mahatma Gandhi University, Kottayam** payable at **SBI Mahatma Gandhi University, Campus Branch.**
6. The structure should have a warrantee of at least one year and should have at least one Service engineer based in India with onsite training facility.
7. A good record in supply and service to other research institutes will be considered as a positive point for a particular company. User list of similar construction done recently in India should be provided.
8. All necessary accessories should be supplied, as per standard package offered, including complete set of service, maintenance and electronic circuitry (hard and soft copies).
9. Work schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.
10. The price of the construction should be quoted in Indian rupee. The total price quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.
11. Payment process will be initiated only after construction as per tender specifications and satisfactory installation of the items.
12. It will be the responsibility of the supplier to deliver the ordered materials at School of Biosciences, Mahatma Gandhi University, Kottayam. All required materials for satisfactory installation are to be provided by the supplier at their own cost.

ANNEXURE 3:

TENDER FORM PART-I (TECHNICAL BID)

Date:

From,

M/s.

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To,

**The Principal Investigator,
RUSA Project No. 05,
School Biosciences,
Mahatma Gandhi University, Kottayam,
Kerala, India.**

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contra acts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in Annexure-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

ANNEXURE 4:

TENDER FORM PART-II (FINANCIAL BID)

Date:

From,

M/s.

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To,

**The Principal Investigator,
RUSA Project No. 05,
School Biosciences,
Mahatma Gandhi University, Kottayam,
Kerala, India.**

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure "A" to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer