



MAHATMA GANDHI UNIVERSITY, KERALA

No.127470/CDOE 3-1/2024/CDOE 3

Dated: 07.11.2024

NOTIFICATION

Centre for Distance and Online Education

**Invites Expression of Interest from qualified persons to be included
in the Panel of Subject Matter Experts**

Mahatma Gandhi University, Centre for Distance and Online Education invites 'expression of interest' from qualified hands, who are willing to associate with the Academic activities related to the online programmes of the Centre, to be included in the panel of Subject Matter Experts (SMEs).

Mahatma Gandhi University's Centre for Distance and Online Education is a pioneer in the field of online education in Kerala. Since its establishment in 2020, the Centre has provided an alternative path to education, attracting a diverse range of students from across geographical boundaries. It has experienced steady growth and progression, reaffirming its commitment to accessible and flexible learning opportunities for all.

Now the Centre is offering four programmes and seeking academic experts with UGC stipulated qualifications to cooperate with the centre on a part-time basis within a convenient time frame. The regular teachers of various colleges/University Departments associated with similar programmes and enthusiastic freshers can apply. Besides an attractive opportunity to associate with the leader institution, an attractive honorarium will also be provided. Retired teachers from Govt/Aided Colleges/University Departments below 65 years of age can also apply.

Programmes:

- M. Com
- MBA
- M. A English Language and Literature
- B. Com. (Hons.)

Academic activities to be engaged:

The Faculty included in the panel can contribute to any of the academic activities preferred by them specified below.

- Delivery and administration of online courses.
- Development and Review of e-content (digital Self Learning Material)
- Development and Review of e-tutorial (Video and Audio Content)
- Engage in online interactive sessions and Discussion forums
- Assist in course planning and scheduling.
- Conduct online internal assessments, assignments, seminars etc.
- Provide academic support to students (Mentoring/counselling)
- Evaluate student performance
- Preparation of Questions to be included in the Question Bank for online Examination.

Eligibility Criteria:

- Master's degree in the relevant programme with not less than 55% marks/equivalent grade. For SC/ST, 50%.
- UGC/CSIR-NET or Ph.D.
- Subject to UGC OL/ODL Regulation 2020.

Desirable Qualifications:

- Teaching/industry experience
- Excellent communication and interpersonal skills.
- Familiarity with online learning platforms.
- Ability to work independently and collaboratively

Application Requirements:

- Detailed CV
- A letter outlining expertise and experience
- Copies of educational certificates
- Contact information (email, phone number)

Selection Process:

- Shortlisting based on applications
- Interview (online/offline)

Remuneration:

- As per university norms

How to Apply :

Please find the attached Google Form. Fill in the required details and submit.

<https://forms.gle/pn8S3MNwCVyXfibS8>

Deadline for Applications :

All applications must be received by 15.11.2024. Late applications will not be considered.

Contact :

For queries, please email at cdoe3@mgu.ac.in or call [04812733405, 8547010451]

Mahatma Gandhi University reserves the right to modify or cancel this notification without prior notice.

Dr.NOUSHAD P P
DIRECTOR,CENTRE FOR ONLINE
EDUCATION