



Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

115599/AD B4-1/ 2024/AD B 4

Dated:13.01.2025

NOTICE INVITING TENDER

The Registrar, Mahatma Gandhi University, Kottayam invites online bid (technical and financial bid) for the Supply and Installation of Desktop Computers to the University.

1	Name of the Equipment / Work	Supply and Installation of Desktop Computers to the University
2	Earnest money deposit (EMD)	Rs.1,05,000/-
3	Tender submission fee	Rs.15,800/-
4	Period of supply and installation	Within 15 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7	Last date and Time of submission of tender by online	23.01.2025, 12.00 PM
8	Date and time of opening of bid	24.01.2025, 4.00 PM

General tender documents and tender schedule can be downloaded in A4 plain size paper, free of cost from the website www.etenders.kerala.gov.in.



Documents to be submitted along with the Bid.

Sl.No	Document
1	Scanned copy of valid dealership certificate.
2	Scanned copy of duly filled e-payment form
3	Scanned copy of other certificates required, if any, for tender acceptance
4	A technical compliance sheet may be required to ensure that the quoted specifications match the requirements specified in the E-tender notice.
5	The details of the item including brand.
6	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-
7	BOQ

Special Conditions

1. Computers will be purchased in phases within one year
2. The quoted Price should be inclusive of all taxes/freight/Installation etc.
3. AMC conditions, nearest servicing centre details, user reference and supporting catalogues should be provided (soft copies).
4. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc. must be clearly indicated in the technical bid.
5. If sufficient number of bidders are not available at the time of opening of the bid, it would be extended by another 10 days.

The bids will be opened at the date and time specified. Further details can be had from the Administration B4 Section on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

UDAYAKUMAR G.
ASSISTANT REGISTRAR III (ADMIN)
for REGISTRAR