



മഹാത്മാഗാന്ധി സർവകലാശാല

പ്രിയദർശിനി ഹിൽസ് പി. ഒ. കോട്ടയം, കേരളം - 686 560

(കേരള സംസ്ഥാന നിയമസഭയുടെ 1985 ഏപ്രിൽ 17ലെ 3431/ലെജി. സി1/85/നിയമം നമ്പർ വിജ്ഞാപനപ്രകാരം സ്ഥാപിതമായത്)

16260/EN 8-2/2025/EN 8

06.03.2025

QUOTATION NOTICE

Notice Inviting quotations for hiring of goods vehicle for the use of Mahatma Gandhi University Exam Wing for Collecting Answer sheets from various colleges in Kottayam, Ernakulam,Idukki, Pathanamthitta, and Alappuzha districts.

Number of Vehicles required : 02(Two)

Type of Vehicle: Goods carrier < 3000 kg (Covered Body) with Driver (Mahindra & Mahindra or similar make vehicles in Diesel engine category) not more than 8 years old.

Hiring Period: Vehicle to be used up to 26 days per month on hiring basis for a period of 1 month as per terms and conditions mentioned in this notice

Terms & Conditions:

1. The bidders should submit the self-attested photocopies of all the documents along with application. The application will be received at the office of the undersigned on all working days during office hours up to 10.03.2025 11.00 PM.
2. The copy of this notice as well as the specific format for quoting rate will be available at university website. The quotation must be submitted in the specified format for quoting rates, signed on each page and submitted in a sealed cover with Quotation No. and date superscribed on the top of the envelop to the office of the undersigned up to 11.00 A.M. of 10.03.2025 . Quotations received after the prescribed time will not be considered. The quotation will be opened on the same day i.e on 10.03.2025 after 11.30 AM in presence of the bidders or their authorised representatives who are present .
3. The bidder shall have to bear expenditures incurred for washing, repairing, servicing, supply of spare parts for repairing of the vehicle or any other expenditure which may become necessary for the proper execution of the contract.
4. All kind of taxes must be paid by the owner /bidder.
5. The vehicle will have to be replaced immediately by another diesel vehicle of same specification without any extra cost, in the event of the break down or any other circumstance under which the vehicle becomes inoperable.
6. The vehicle must be in good condition and with commercial permit. It may be placed for servicing once in two months at the own cost of the supplier and fitness certificate should be produced to the undersigned in regular course.
7. The payment will be made in favour of the bidder on the basis of the bill submitted.
8. While payment of bills, statutory deductions such as TDS as per IT/GST Act will be made at the rates applicable at that time.

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അന്വേഷണം : 0481 - 2731020, 2733300
രജിസ്ട്രാർ : 0481 - 2731007



mgu@mgu.ac.in
registrar@mgu.ac.in



www.mgu.ac.in

9.The undersigned reserves the right to reject any quotation and all the quotations without assigning any reason.

10.Quotation for vehicle addressed to "**Deputy Registrar II(Admn), M.G University,P.D Hills P.O,Kottayam-686560**"

JIMSON JOHN
ESTATE OFFICER ADMINISTRATION
For Registrar

Format for quoting rate for the Hired Vehicle QUOTATION

Name of Work : Supply of 02 (Two) < 3000 kg goods carrier with driver (Mahindra & Mahindra or similar make vehicles in Diesel engine category) not more than 8 years old well-maintained

(To Be Filled Up By The bidder)

1. A) Name of the Owner :
B) Full Address :

C) Phone No. :
2. Registration no. of the vehicle & date of Registration. :
3. Model with Year :
4. Daily Hire charges :

Signature of the bidder